

Village of Dorchester Finance Committee Meeting

Date: Wednesday, October 6, 2021 6:45 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order at 6:45pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present was Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve the financial activity for September, 2021. Motion carried 3-0.
4. Preliminary discussion on 2022 Budget
5. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Meeting adjourned at 6:55pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, October 6, 2021 7:00 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, and Trustee Goldschmidt. Also present were Deputy Clerk/Treasurer Christie Erikson, Water/Sewer Manager Rick Golz, Public Works Supervisor Clint Penney, Scot Balsavich – Cooper Engineering, Jenny Halopka, Chris Christophersen, and Kevin O'Brien – TP Printing.
4. Public Input. Chris Christophersen was wondering about the big piece of metal by the dam at the park. Public Works Supervisor Clint Penney stated that it belong to a culvert which needs repair.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the September 1, 2021 Board Meeting. Motion carried 7-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve minutes of the September 9, 2021 Special Board Meeting. Motion carried 7-0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve September, 2021 Audit Report, and receive October, 2021 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
8. Water/Sewer monthly update – no updates.
9. Public Works Supervisor Clint Penney reported that the extension of 4th Avenue is done. Started street sweeping and ditch mowing. Reminder: leaves are to go to compost pile, not on streets, by curbs or in garbage carts.

10. Deputy Clerk/Treasurer reported that they have been busy working on budget and street project stuff.
11. Zoning: Building Permits Update – NONE
12. Opened sealed bids for Memorial Hall roof from J&J Builders and Meyer Buildings.
13. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to accept the Memorial Hall roof bid from J & J Builders for \$51,624.00 and used budget Memorial Hall monies and the remaining out of Future Expenditures to cover cost with the intend of paying back the Future Expenditures. Motion carried 7-0.
14. Clark County Sheriff's Department – The Clark County Finance Committee approved the 70/30 plan. Needs to be read at the Clark County board twice, final approval in November.
15. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve Library Budget. Motion carried 7-0.
16. Motion was made by Trustee Goldschmidt, seconded by Trustee Lageman to approve the Planning Commission recommendations to change zoning at 100 Parkside Drive from C2 General Commercial District to C1 Central Business District. Motion carried 7-0.
17. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Ordinance 213: An Ordinance Amending the Official Map of the Village of Dorchester. Motion carried 7-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve the Construction Management Contract with Cooper Engineering for \$23,000. Motion carried 7-0.
19. Discussion and possible actions on recommendations from the Public Works, Village Buildings & Utilities Committee:
 1. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to rekey the Memorial Hall and to go with Mach Lock LLC, Stetsonville for the cost of \$330.00. Motion carried 7-0.
 2. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve the changes for Rental fees at the Village Hall: cleaning deposit \$250, rent fee to \$100 (minimum 3 hrs) \$30 for every hour after 3 hours and closed at 10pm. Motion carried 7-0.
 3. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to allow Jenny Halopka to purchase a new Thermostat for Memorial Hall and to continue to look into getting WIFI for the Hall. Motion carried 7-0.
 4. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to accept preliminary budget numbers for 2022 Water, Sewer and Public Works Department. Motion carried 7-0.
20. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Jensen & Sons Asphalt estimate for road repair on 5th Street. Motion carried 7-0.

21. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Jensen & Sons Asphalt estimate for asphalt patching on 3rd Avenue, Oak Street and Parkside Drive. Motion carried.
22. Motion was made by Trustee Schauer, seconded by Trustee Carter to look into getting a safe for the clerk's office to store paperwork instead of keeping a safety deposit box at Nicolet National Bank. Prices for new safe are to be brought to November's Board meeting. Motion carried 7-0.
23. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Resolution 321: Resolution Creating Election Wards under Section 5.15, Wisconsin Statutes. Motion carried 7-0.
24. Discussion and possible action on raising water and sewer rates to cover 2022 Street Project costs was tabled.
25. 2019 Audit report available for review.
26. Date of next Board Meeting: November 3, 2021.
27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 7-0. Meeting was adjourned at 8:18pm.

Christie Erikson, Deputy Clerk-Treasurer